

सॉफ्टवेयर टेक्नोलॉजी पार्क्स ऑफ़ इंडिया

इलेक्ट्रॉनिक्स और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
प्लॉट-8 (पार्ट), नामकुम औद्योगिक क्षेत्र, नामकुम, राँची, झारखंड - 834010

SOFTWARE TECHNOLOGY PARKS OF INDIA

Ministry of Electronics & Information Technology, Govt. of India
Plot-8 (Part), Namkum Industrial Area, Namkum, Ranchi, Jharkhand - 834010
Phone: +91-8986641170;
Website: www.bhubaneswar.stpi.in/ranchi

TENDER DOCUMENT

(STPI/RAN/QUO/24-25/2493 dated 16/10/2024)

DISPOSAL OF GENERAL & E-WASTE ITEMS

1. **MODE OF TENDERING :** Single Bid system

The bid has to be submitted in single sealed cover labelled as under:

DISPOSAL OF GENERAL & E-WASTE ITEMS

Addressed to:

Additional Director

Software Technology Parks of India
Plot-8 (Part), Namkum Industrial Area,
Namkum, Ranchi, Jharkhand - 834010

2. **DATE & TIME OF PRE-BID MEETING:** (18/10/2024; 16:00 HRS)
3. **LAST DATE & TIME FOR SUBMISSION OF BID:** (24/10/2024; 16:00 HRS)
4. **DATE & TIME FOR OPENING OF BID:** (24/10/2024; 17:00 HRS)
5. **VALIDITY OF BID:** 90 days from the specified date of closing of bids

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I. General Instruction, Terms & Conditions for Bidders:

STPI Ranchi invites Tenders from the qualified bidders for the disposal of General & E-Waste category items as per enclosed Annexure-I “as is where is basis” condition from reputed vendors who comply with general terms and conditions and scope of work as mentioned below:

1. The bid document can be downloaded from our website URL: www.bhubaneswar.stpi.in/ranchi.
2. The bid should be submitted in Sealed Cover duly filled with all supporting documents & Annexure.
3. Bid may be submitted with a forwarding letter on letter head of the Bidder. Each page of bid document must be signed and stamped by authorized signatory to ensure the compliance with the scope & services and general terms and conditions. No overwriting, corrections and cutting is permitted.
4. Bid validity should be 90 days from the specified date of closing.
5. Pre-bid meeting will be held on 18/10/2024 at 16:00 HRS at STPI Ranchi Office. Bidders/ their authorized representatives may attend the meeting even if they themselves do not have any clarifications to seek.
6. The completely filled bid document, duly sealed (with sealing wax/sealed with tape from all four sides) should be addressed to “**Additional Director, Software Technology Parks of India, Plot-8 Namkum Industrial Area, Ranchi, Jharkhand - 834010**” and should reach on or before **16:00 HRS on 24/10/2024** by registered post or by hand duly super scribed on the top of envelope as “**Bid for Providing Disposal of General & E-Waste Items at STPI Ranchi**”.
7. STPI will not be responsible for postal or any other delays. Quotations received in an envelope that is damaged/torn or merely stapled will be summarily rejected.
8. Bids once submitted shall not allow being withdrawn. Any default after acceptance of bid shall be deemed to be non-compliance to the terms of contract.
9. The bidder has to be registered with State Pollution Control Board/ Pollution Control Committee/ Central Pollution Control Board (CPCB) as per the E-waste (Management) rules 2016 published by the Ministry of Environment, Forest and Climate Change, Govt. of India vide notification dated 23.03.2016. The bidder should submit copy of registration certificate from respective pollution control board.
10. The bidder should submit an undertaking as per Annexure – IV that the facility & recycling process are in accordance with the standards laid down in the guidelines published by the CPCB from time to time.

11. The bidder should submit an undertaking as per Annexure-V that the residue generated thereof is disposed of in a hazardous waste treatment storage disposal facility.
12. The buyer should clear off all the items at their cost within **4 weeks** from the receipt of sale letter on production of their identity proof and original cash receipts for the amount remitted with the sanction of the concerned authorities in the presence and supervision of technical Committee. STPI Ranchi will not be held any responsibility for any loss or damages or theft of the material after the bid is finalized and sale letter issued to the buyer, and no compensation thereof, will be entertained.
13. The successful bidder will be allowed a maximum period of 7 days after receipt of the confirmation letter, to remit quoted amount. The lifting of scrap will not be allowed before the submission of quoted amount in form of banker's Cheque or Demand Draft.
14. The lifting of scrap should be made during the working hours i.e. 10 AM to 5 PM. At the time of pickup, bidder should have to submit relevant Form/certificate as per defined guidelines along with the full details of material to be disposed.
15. Certificate of destruction should be submitted to STPI after disposal.
16. The bidder may inspect the site by predetermined date and satisfy themselves about the items they are bidding for.
17. The bidders are required to submit the following documents (self-attested) along with bid document.
 - a. Valid Copies of registration certificates from State Pollution Control Board/ Pollution Control Committee/ Central Pollution Control Board (CPCB) as Re-Cycler/ Dismantler of E-WASTE
 - b. PAN, GST, Registration of Company Certificate
 - c. Self-declaration as per **Annexure - II** and undertaking as per **Annexure - IV & V**

II. Award Criteria

Contract will be awarded on the basis of bid of the highest acceptable responsive bidder who complies with all terms and conditions of the tender. In case the H1 vendor is not able to accept the sale letter within 7 days, the same will be offered to next lower bidder (H2) at rate given by H1.

In case the total quantity to be disposed of cannot be taken up by the highest acceptable bidder, the remaining quantity may be offered to the next highest bidder(s) at the price offered by the highest acceptable bidder.

III. **Payment Terms**

Successful bidder has to submit Demand Draft/Banker's Cheque in favour of **Software Technology Parks of India** payable at Ranchi for amount quoted within 7 days of the sale letter.

IV. **Termination by default:**

- i) STPI reserves the right to terminate the agreement at its discretion at any time without assigning any reason, thereof.
- ii) The STPI Ranchi may, without prejudice to any other remedy for breach of contract, by written notice of default sent to bidder, terminate the Contract in whole or part:
 - a. If the Bidder fails to provide services within the time period specified in the contract or any extension thereof granted by the STPI Ranchi.
 - b. If the Bidder fails to perform any other obligations under the Contract.

V. **Rejection of the bid**

1. The bidder is expected to examine all instructions, formats, terms & conditions, & scope of work in the bid document. Failure to furnish all information required as per bid document or submission of bid which is not substantially responsive to the bid document in every respect may result in rejection of bid. In respect of interpretation/clarification of this bid document and in respect of any matter relating to this bid document, the decision of STPI will be final.
2. In case the selected bidder does not show interest in lifting the goods, the bid security will be forfeited.
3. The bidder will have to furnish the requisite document as specified in the bid document, failing which the bid is liable to be rejected.
4. The bids received after specified date & time will not be considered.
5. The bids received through Fax/Telex/photocopy will not be considered.

VI. **Blacklisting**

Company/Firm blacklisted by Govt./PSU/Corporate organization as on the date of closing of bid are not eligible to Bid (Undertaking for the same has to be furnished as per Annexure II). If at any stage of bidding process or during the execution of contract, such information comes to knowledge of STPI, the STPI

shall have right to reject the bid or terminate the contract, as the case may be, without any compensation to the bidder.

VII. Arbitration

All disputes or difference whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of the purchase order/work order or the breach thereof shall be settled by reference to arbitration as per Indian Arbitration Act.

VIII. Force Majeure

If, at any time, during the continuance of the agreement, the performance in whole or in any part by either party of obligation under the agreement shall be prevented or delayed by reasons of any war, hostile acts of the enemy, civil commotion, subrogate, fire, floods, earthquakes, explosions, epidemics, strikes and quarantine restrictions by acts of God, (herein after referred to as eventualities) then provided notice of the happening of any such eventualities is given by either party to the other within two days from the date of occurrence thereon, neither party shall, by reason of such eventualities be entitled to terminate this contract agreement nor shall either party have any claim of damages against the other in respect of such non-performance or delay in performance. Performance of the contract agreement shall, however be resumed as soon as practicable after such eventuality has come to an end.

Signature & Seal of the Bidder

SCOPE OF WORK & OTHER TERMS & CONDITIONS

1. The area to be covered for the disposal of General & E-waste Items at STPI-Ranchi through registered Re-cyclers/Dismantlers is as follows:

Sr. No.	Location	Items on "As-Is-Where-Is" Basis
1	Software Technology Parks of India, Plot-8 (Part), Namkum Industrial Area, Namkum, Ranchi, Jharkhand - 834010	General & E-waste Items as per Annexure -VI

2. The bidders are advised to visit the place of work for assuring the nature and volume of work realistically before quoting the rates.
3. No deviation from the above-mentioned scope of services will be accepted.
4. STPI will not bear any cost on account of labour/transportation etc.

Signature & Seal of the Bidder

Annexure- II

DECLARATION

We declare and confirm that we have not been blacklisted or de-registered by any central/ state government department or public sector undertaking and none of our works had ever been terminated by client after award of contract, during last three years. We acknowledge the right of the Employer, if he finds to the contrary, to declare our Tender to be non-compliant and shall be liable for cancellation without any notice at the sole discretion of STPI.

Signature & Seal of the Bidder

Annexure-III

FORMAT FOR FINANCIAL BID

Sr. No	Location	Items on "As-Is-Where-Is" basis	Amount Quoted (INR)
1.	Software Technology Parks of India Plot - 8 (Part), Namkum Industrial Area, Namkum, Ranchi, Jharkhand - 834008	General & E-waste Items as per Annexure - VI	
2.	Total		
3.	GST as applicable on (2)		
Grand Total (2+3)			

Seal & Signature of the bidder

Annexure-IV

Undertaking

We declare, ensure and confirm that the facility & recycling process for the E-waste Items are in accordance with the E-waste (Management) rules, 2016 published by the Ministry of Environment, Forest and Climate Change, Govt. of India vide notification dated 23.03.2016.

Signature & Seal of the Bidder

Undertaking

We declare, ensure and confirm that the residue generated for the E-waste Items will be disposed off in a hazardous waste treatment storage disposal facility and in accordance with the as per the E-waste (Management) rules, 2016 published by the Ministry of Environment, Forest and Climate Change, Govt. of India vide notification dated 23.03.2016.

Signature & Seal of the Bidder

Annexure-VI

List of E-waste

S. No.	Item	Qty.	Reason for disposal
1.	Tata Sky Dish Antenna	1	Obsolete and unserviceable
2.	Dlink Switch	1	Obsolete and unserviceable
3.	Beetel Handset	15	Out of order and unserviceable
4.	Exide Battery	20	Out of order and unserviceable
5.	Television	1	Obsolete and unserviceable
6.	Eton UPS	4	Out of order and unserviceable
7.	Street Light	10	Out of order and unserviceable
8.	Miscellaneous (Catridge, Cables, Wires, Tubelights, Electronic items, Halogens, Fans etc.)	-	Not in use and irreparable

List of General Waste

S. No.	Item	Qty.	Reason for disposal
1.	Office Table	7	Not in use and irreparable
2.	Fibre Cover for Office Table	7	Not in use and irreparable
3.	Fire Extinguisher	3	Not in use and irreparable
4.	Miscellaneous (Metallic, wooden, glass and plastic waste, broken fittings and furniture)	-	Not in use and irreparable