

सॉफ्टवेयर टेक्नोलॉजी पार्क्स ऑफ़ इंडिया

Software Technology Parks of India, Hyderabad

6Q3, 6th floor, Cyber Towers, Hi-Tec City, Madhapur, Hyderabad – 500081,
Tel: +91-40-66415600/11, Fax: +91-40-23100501, URL: www.hyderabad.stpi.in

TENDER DOCUMENT

Tender Title : Supply and Installation of AC & DC Capacitors for 2*80KVA UPS Systems at STPI-Hyderabad
Ref. No : STPH/NIT/22-23/03, Dated: 18/05/2022
Last date & Time : 31/05/2022 by 04.00 PM

Software Technology Parks of India, Hyderabad invites sealed quotations for “**Supply and Installation of AC & DC Capacitors for 2*80KVA UPS System at STPI Hyderabad**” in **two bid** system as per the terms and conditions specified below:

Duly completed quotation with relevant enclosures in a sealed cover as detailed in the proceeding should be submitted on or before due date and time.

Scope of Tender: **Supply and Installation of AC & DC Capacitors for 2*80KVA UPS System at STPI Hyderabad.**
Detailed specifications are enclosed at **Annexure-I**.

Place of Bid Submission:

Software Technology Parks of India, 6Q3, 6th Floor, Cyber Towers, Hi-Tec City, Madhapur, Hyderabad-500 081.

Contact for Technical Clarifications: Shri. K. Ranga Reddy, Deputy Director
Tel: 040-66415643,
Shri. A Murali, MTSS
Tel: 040-66415636, 9866308018

Critical Date Sheet:

Date of Tender Publication	18 / 05 /2022 & 05:30 PM
Tender Download Start Date & Time	18 /05 /2022 & 05:45 PM
Tender Download End Date & Time	31/ 05 /2022 & 03:30 PM
Last Date & Time for Submission of Bids	31/05/2022 & 04.00 PM
Date & Time for Opening Bids	31/05/2022, 04.30 PM
Earnest Money Deposit (EMD)	Exempted
Bid Opening Place	Software Technology Parks of India, #6Q3, Cyber Towers, HITEC City, Madhapur, Hyderabad - 81

Note:

1. Copy of Tender document is available in CPP Portal (URL: <http://eprocure.gov.in>) and STPI, Hyderabad website (URL: www.hyderabad.stpi.in). Corrigendum/addendum, if any, will be published only in the website and separate communication will not be sent for the same.
2. All the vendors registered with MSME are requested to declare Udyog Aadhar Memorandum(UAM) Number in Central Public Procurement Portal (CPPP).

PROCEDURE FOR SUBMISSION OF QUOTATION

The bid should be kept in single cover comprised with two separate sealed covers mentioning the Technical Bid and Financial bid and **super scribed as “Quotation for Supply and Installation of AC & DC Capacitors for 2*80KVA UPS System” and addressed to “The Director, Software Technology Parks of India, 6Q3, 6th Floor, Cyber Towers, Madhapur, Hyderabad-500081 on or before 31/05/2022, 04.00 PM.**

Terms and conditions:

A) GENERAL TERMS

- 1) The tender documents shall be treated as “confidential”
- 2) Each page of the tender document should be signed and stamped by authorized signatory.
- 3) Alterations, if any, in the quotation should be attested by the tenderer, failing which the tender is liable to be rejected.
- 4) Rates of all items should be quoted; otherwise the bid shall be rejected. Rates should be quoted both in Figure & Words inclusive of applicable taxes and duties.
- 5) STPI also reserves the right to modify/relax any of the terms & conditions of the tender.
- 6) STPI reserves the right to place a repeat order for further quantity on same terms and conditions.

B) Procedure for Submission of Bids:

Technical Bid (Cover-1): Bidders are requested to submit the bids as per the following:

1. Technical specifications (filled & signed) as per Annexure-I
2. Bidder's details (filled & signed) as per Annexure-II
3. Bid Security (EMD) exemption declaration letter as per Annexure-III

Financial Bid (Cover-2):

Bidders are requested to submit the Financial Bid (filled & signed) as per Annexure – IV

C) Award of Contract:

- Contract will be awarded on the basis of financial bid of the technically qualified bidder of lowest acceptable responsive of Grand total amount of Annexure-IV (Financial Bid) bidder who complies with all terms and conditions of the tender.
- In case of more than one vendor emerging as L1, STPI reserves the right to either seek revised financial bids only from those L1 bidders or cancel the tender.

D) INSPECTION, TESTING, ACCEPTANCE OF GOODS

All equipment upon delivery is subjected to inspection and testing for compliance of the specification of the tender. If faulty items found during inspection/testing, same has to be replace with new items immediately, otherwise payment will not be made. Wherever necessary, the vendor will be required to render suitable support for testing.

E) PAYMENT TERMS

Payment will be released against the bill/invoice raised after the completion of the Supply, Installation and Commissioning including acceptance of the product wherever applicable.

Address for submission of Bills/ Invoices

The Director, Software Technology Parks of India, 6Q3, 6th Floor, Cyber Towers, Hitec City, Madhapur, Hyderabad-500 081.

F) BID SECURITY (EMD):

Bid security declaration should be submitted as per Annexure-III.

G) DELIVERY TERMS

The Delivery of the items should be within two weeks from the issue of Purchase Order.

H) LIQUIDITY DAMAGES

Purchases/Contracts are subjected to Liquidity Damages

1. Deviation in any of the terms of the PO with due acceptance from STPI will not attract any liquidity damages.
2. The following liquidity damages are levied if there is a delay in the delivery schedule defined in the Purchase Order:
 - a) Within one week from scheduled delivery - 2% of contract value
 - b) Within 8 – 15 days from scheduled delivery - 3% of contract value
 - c) Within 16 – 30 days from scheduled delivery - 5% of contract value
 - d) Beyond 30 days - Order will be cancelled.

I) REJECTION OF BIDS

STPI-Hyderabad reserves the right to reject the bids in the following circumstances:

- ❖ If the bids are not signed and sealed.
- ❖ Bid received after due date and time.
- ❖ If technical specifications are not matching as per Annexure-I.
- ❖ Not complying to any of the other clauses of tender document.

J) OPENING OF BIDS

Bids will be opened on **31/05/2022 at 04.30 PM** in our Office located at 6Q3, 6th Floor, Cyber Towers, Hi-Tec City, Madhapur, Hyderabad-500081. All the bidders are requested to be present for the bid opening. Bid Attendance Register will be maintained and the bidders who are present need to sign the attendance register.

K) RIGHT TO CANCEL THE PROCUREMENT

Director, STPI-Hyderabad reserves the right to cancel the procurement at any stage without any Prior notice. Without assigning any reason thereof.

L) CANCELLATION OF PURCHASE ORDER/CONTRACT

STPI, Hyderabad reserves the right for cancellation of purchase order at any time if the products are found unsatisfactory. Also as warranted the purchases will be from the alternative supplier at the cost and risk of the tenderer whose tender is accepted and order placed.

M) SETTLEMENT OF DISPUTES CLAUSE

Any dispute and difference whatsoever arising between the tenderer and STPI shall be settled by arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996. In such case the same shall be referred to the sole arbitration of Director, STPI, Hyderabad. The award of the arbitrator shall be final and binding on both the parties. The venue of the arbitration shall be at Hyderabad. The language of arbitration shall be in English. Legal issues, if any, will strictly be under jurisdiction courts in Hyderabad only.

N) Validity of Quotation

The bid should be valid for 90 days from the last date for submission of bids.

For any query and clarifications on the tender document, please contact duly signed officer.

SD/-
(B. Kiran Kumar)
Additional Director

Annexure-I**Technical Specifications**
(TO BE SUBMITTED ON YOUR LETTER HEAD)

Sl.No.	Description	Qty	HSN Code	Vendor Compliance (Yes/No)
1	Capacitor, Metallized Polypropylene Film, Panel Mounted, Double Fast on, 10 uF, 450 Vac, +/- 5%, -25 to 85 Deg C, D35 X 78 mm, RoHS	12	85322500	
2	Capacitor, Metallized Polypropylene Film, Panel Mounted, Stud terminal, 133 uF, 500 Vac, 0 Percent, 10 Percent, -25 to 55 Deg C, D89.5 X 245 mm, RoHS	12	85321000	
3	Capacitor, Aluminum Electrolytic, Panel Mounted, Screw Lead, 10000 uF, 315 Vdc, +/- 20%, -40 to 85 Deg C, 31.6 mm, D76 X 220 mm, RoHS	12	85322200	
4	Supply, Installation and Commissioning	----	NA	

Signature of the Tenderer

Annexure-II**COMPANY DETAILS
(TO BE SUBMITTED ON YOUR LETTER HEAD)**

1	Company Name	
2	Registration Number	
3	Registered Address	
4	Bidder type	Indian Foreign
5	City	
6	State	
7	Postal Code	
8	PAN/TAN Number	
9	Company's Nature of Business	
10	Company Legal status	Limited company Undertaking Joint venture Partnership Others
Contact Information of Person:		
11	Contact Name	
12	Correspondence email	
13	Telephone	
14	Mobile	

Signature of the Tenderer

ANNEXURE - III

Bid Securing Declaration Form

Tender Ref. No: STPH/NIT/22-23/03 dated.18/05/2022

Date:_____

To,

**The Director
Software Technology Parks of India
6Q3, Cyber Towers, HITEC City,
Hyderabad- 500081**

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b. having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for and on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

Annexure IV

Commercial Bid: (TO BE SUBMITTED ON YOUR LETTER HEAD)

Financial Bid

Sl.No.	Description	Qty	HSN Code	Unit Price (INR)
1	Capacitor, Metallized Polypropylene Film, Panel Mounted, Double Fast on, 10 uF, 450 Vac, +/- 5%, -25 to 85 Deg C, D35 X 78 mm, RoHS	12	85322500	
2	Capacitor, Metallized Polypropylene Film, Panel Mounted, Stud terminal, 133 uF, 500 Vac, 0 Percent, 10 Percent, -25 to 55 Deg C, D89.5 X 245 mm, RoHS	12	85321000	
3	Capacitor, Aluminum Electrolytic, Panel Mounted, Screw Lead, 10000 uF, 315 Vdc, +/- 20%, -40 to 85 Deg C, 31.6 mm, D76 X 220 mm, RoHS	12	85322200	
4	Supply, Installation and commissioning	----	NA	
Applicable GST:				
Other charges, if any with break-up :				
Total Cost (Including Taxes & Other Charges):				

The bidder has to mention all the taxes and other charges clearly in the commercial bid.

We hereby undertake to accept all the terms and conditions of the tender Ref. No. STPH/NIT/22-23/03, Dated:18/05/2022.

(Signature of the Tenderer)

Name:

Designation:

Company Seal